

**CITY COUNCIL MEETING**

**APRIL 13, 2026**

**EMINENCE CITY MUNICIPAL BUILDING**

**EMINENCE, KENTUCKY**

The City Council of the City of Eminence, Kentucky met in regular session on Monday, April 13, 2026, at 6:00 p.m. with Mayor Fred Downey and the following members present: Lee Ann Armstrong, Bobbi Jo Frazier, Karen Paris, Phillip Smith, Justin Wayman, and Connie Nation. Also, in attendance were City Attorney Chelsey Brammell, City Clerk Robin Mullins, Police Chief Scott Wilcoxson, Fire Chief Steve Lucas, Public Works Asst. Director Jonathan Bates, Utility Clerk Donna Rangel, Utility Maintenance J.R. Ellis, Henry County Local Representative Joe Durbin, Magistrate Carl Tingle, Missy Ayers, Steve Metcalfe, Doug Bates, Sara Beth Cooper and Wes Osborne.

Mayor Downey called the regular meeting to order at 6:00 p.m.

Pledge of allegiance held.

**OLD BUSINESS**

**Subject: Minutes** – The minutes of the regular meeting held on March 13, 2026, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Frazier and seconded by Member Nation to approve the minutes as presented. On a call for votes, all members present voted “Yea”.

**Subject: Second Reading of an Ordinance Prohibiting Concealed Weapons in City Buildings** – Attorney Brammell held the second reading of an Ordinance Prohibiting Concealed Weapons in City Buildings.

Motion made by Member Armstrong and seconded by Paris to adopt the ordinance as read. On a call for votes, all members present voted, “Yea”.

**Subject: Second Reading of an Ordinance Amending the Beautification Grant Program** – Attorney Brammell held the Second Reading of an Ordinance Amending the Beautification Grant Program adding grants will only be issued to any particular property once every seven (7) years.

Motion made by Member Smith and seconded by Frazier to adopt the ordinance as read. On a call for votes, all members present voted, “Yea”.

Mayor Downey stated the council has the department reports and to reach out to the Department Supervisors if they had any questions.

**NEW BUSINESS:**

**Subject: Bid Opening for the sale 128 Eminence Terrace** – Mayor Downey opened the bids. The following bids were submitted.

Jason Whisman            \$87,751.00

Wes Osborne             \$186,020.0


Mayor Downey reported the property was appraised for \$275,000.00. He would like to see an ambulance service go in the buildings, since 50% of the runs come out of the city.

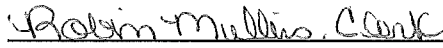
After Discussion.

Motion made by Member Frazier and seconded by Member Nation to reject both bids. On a call for votes, all members present voted “Yea”.

**Mayor’s Update** - Mayor Downey reported everything in the city is going well.

With no further business to be discussed, the motion made was by Member Frazier and seconded by Member Nation to adjourn. All members present voted “Yea”. The meeting was adjourned at 6:10 p.m.

  
FRED DOWNEY, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST:   
ROBIN MULLINS, CITY CLERK  
CITY OF EMINENCE, KENTUCKY

ROBIN MULLINS  
CITY CLERK/TREASURER

MATT McCALLISTER  
PUBLIC WORKS DIRECTOR



SCOTT WILCOXSON  
POLICE CHIEF

STEVIE LUCAS  
FIRE CHIEF

Fred Downey  
MAYOR

March 2, 2026

Honorable Fred Downey  
5115 South Main Street  
P.O. Box 163  
Eminence, KY 40019

Dear Mayor Downey:

Please see the following for police department activity in February 2026:

**General Activity:**

Complaints	Written Warnings	Traffic Stops	Criminal Cases
61	7	15	5
Domestic Violence Reports	Traffic Collisions	Incident Reports	TOTALS
3	6	5	304

City Ordinances: 3

Business Checks: 201

Crisis Intervention: 4

(Complaints = Alarms-MA-Assists-911 hang ups-welfare checks)61

**Number of Individuals Arrested:**

EXPLANATION: These figures represent the number of individuals arrested and the number of charges attributed to these individuals.

Individuals Arrested	Total Citations
7	14

1-5 1-3 1-2 1-1 1-1 1-1 1-1

## Comments

As of February 15, 2026, Matt Cravens resigned from the police department. We are currently advertising to position and have had pretty good response. As of this report we've had about 6 applicants.

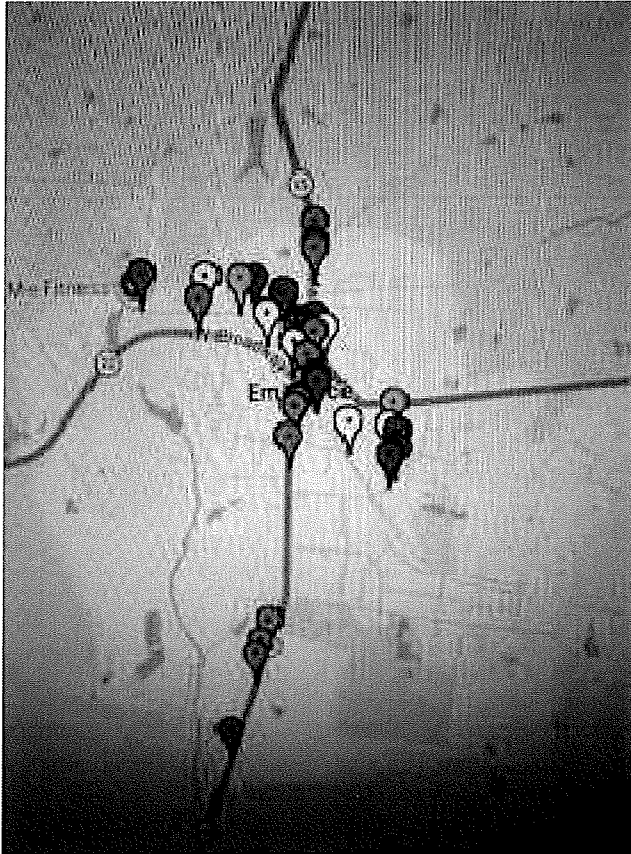
Feb 23, the department received six new to us, Radios from Ian Burke. This should get us through for a while until a grant can be used.

Feb 26, our Flock cameras helped solve a hit and run that happened in the Hometown parking lot on the 25. The incident was caught on Police Department cameras. The license plate was not legible because zooming in makes it grainy. The gray SUV had two distinctive stickers on the back windshield. The identifiers of the vehicle were put into Flock and the vehicle was found. Subject was located and cited for leaving the scene of an accident. Through the aid of the Flock cameras the victim is not left paying for repairs because someone decided not to take responsibility for their actions.

## **Fuel Report**

24/25 MONTH OF YEAR	GAS		MAINTENANCE		TOTAL	MILES
	GAL.	COST	TOTAL	TOTAL	COST PER MONTH	DRIVEN PER MONTH
			PARTS	LABOR		
JULY	738.9	\$2104.15			\$2,104.15	3943
AUGUST	637.5	\$1,825.18			\$1,825.18	5785
SEPTEMBER	674.0	\$1,942.14			\$1,942.14	6405
OCTOBER	653.0	\$1,764.69			\$1,764.69	7100
NOVEMBER	693.1	\$1,841.61			\$1,841.61	6909
DECEMBER	626.7	\$1,611.55			\$1,611.55	6816
JANUARY	631.8	\$1754.53			\$1754.53	6019
FEBRUARY	500.3	1273.79			1273.79	5033
MARCH						
APRIL						
MAY						
JUNE						
<b>TOTALS</b>	<b>5155.3</b>	<b>\$14117.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14177.64</b>	<b>48030</b>

KY-OPS Agency Activity



Red – Call Response    Green – Collisions    Orange – Courtesy Notices  
Blue - Citations        White - NIBRS        Yellow – JC3

Eminence Police Department  
Police Activity Report

Sincerely,  
Scott Wilcoxson  
Chief of Police

Cc:     Council Member: Lee Ann Armstrong  
         Council Member: Justin Wayman  
         Council Member: Bobbi Jo Frazier

Council Member: Connie Nation  
Council Member: Karen Paris  
Council Member: Phillip Smith



## Public Works Activity Report February 2026

### City Department:

- Routine - We picked up & emptied trash and performed typical upkeep & maintenance of City property, Mowing and Bushhogging season.
- Public Works have been busy with clearing roads and pre salting roads for snow/ice the week of 1/19/26.
- A Tri Axle load of road salt was ordered 2/4/26 to replenish the salt used in the big snow event.
- Another one-way sign was posted at the intersection of N Penn St (One Way St.) coming from People's Bank and E Broadway St.
- Public Works have been preparing for spring and cleaning up around the sewer plant.
- Several streets throughout the city such as: Fairview Court, Merriweather Ave, E. Broadway St, N. and S. King Street (where some repairs were made) have been filled in with Perma Patch or rock until we are able to get those patches repaired in Spring with blacktop.
- Justin Carter and Ryan Lloyd with KIPDA will be coming to City Hall on March 10 for the KIPDA Regional Hazard Mitigation Plan update.
- Concrete was repaired at the Community Center sidewalk, part of a driveway was repaired on Vernon Street where we had a water leak, and a hole near Dobner Way was also repaired with concrete.

### Water Department:

- Routine-We performed required samples, utility locates, read meters, and maintained the water distribution system.
- A 4" Main Line leak was repaired on E. Broadway between 392 E Broadway St and intersection of Vernon Street.
- A 2 "main line leak was repaired on Blackaby Lane.
- A 6" main line was repaired at 282 Clear Creek Rd, same day a 2" water main on 109 S King Street, & 2 "main line on 168 Merriweather Ave.

**January 2026- 6,024,396 gallons/purchased**

**February 2026-5,956,724 gallons/purchased**

### Wastewater Department:

- Routine-We performed required samples; utility locates and maintained the wastewater collection system and treatment plant.
- Troy has been preparing the KPDS Pretreatment Annual Report for EPA reporting.
- Public Works Assisted with the reinstallation of 2 lift station pumps at Maple Ave/Hussey Copper with Derby City Pumps.

### Coach D Park Updates:

- Jr has still been picking up trash on the walking trail, removing vegetation, and limbs, and at Coach D Park picking up trash.
- Port a Pots have been put at the park until Spring 2026.



# Office of City Clerk

ADMINISTRATIVE OFFICE REPORT – March 3, 2026

The following information details some of the extra projects being worked on by the administrative office staff and provides miscellaneous information. It also details some of the quarterly and additional items beyond the normal day-to-day billing, bookkeeping, accounts payable, accounts receivable, payroll, etc.

## Water & Sewer Services:

Processed Twelve New or Temporary Services and Seven Final Bills and/or Changes.

Processed Several Leak Adjustments & Oversaw Misc. Complaints and Questions

## City General:

Processed Insurance Premium Tax/License Fee Receipts for February - \$67,305.06.

Processed Occupational Tax Receipts for February – \$29,232.30.

Processed Business & Misc. Licenses for February – \$1,600.00.

Processed Alcohol Licenses for February - \$0.00.

Processed Net Profits Returns & Extensions for February – \$969.00.

Processed Property Taxes/Franchise Fees from February 1st through February 28th in the amount of \$2,852.34. Collected 96% of 2025 Property Tax Bills.

Received \$3,825.69 for local collection of vehicle taxes from Henry County.

Received \$8,972.34 Transfer for January Trash Collection.

Received \$20,000.00 2<sup>nd</sup> half of School Resource Officer Reimbursement.



Eminence Fire and Rescue Department

February 2026

Fire Runs - 2
City - 1 Rural - 1

Alarm Runs - 2
City - 2 Rural - 0

EMS Assist Runs - 1
City - 1 Rural - 0

Accident Runs - 5
City - 2 Rural - 3

Other Runs - 0
City - 0 Rural - 0

Total Manpower Hours - 195 Hours/0 Minutes
Day Hours - 40 Hours/0 Minutes Night Hours - 155 Hours/0 Minutes
Total Runs - 10 Total Run Hours - 67 Hours/0 Minutes
Training Hours - 128 Hours/0 Minutes
Special Detail Hours - 0 Hours/0 Minutes

CC: Eminence Fire Board

Report By: Paige Lucas-Jamiel

March 2, 2026

